

Vicksburg Marching Band Purchase Order

Date _____



A purchase order must be completed and approved, by the Executive Board, at the next scheduled board meeting before reimbursement.

Vendor Information

Ship To:

Contact Person _____

Fax _____

e-mail

| Item No. | Description | QTY | Unit Price | Total Price |
|----------|-------------|-----|------------|-------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |

| | | |
|-----------|-------------------|------|
| Comments: | Subtotal | |
| | Tax Exempt # | 0.00 |
| | Shipping/Handling | |
| | Total | |

 Approved & Date