

**Vicksburg Band Parents Association  
General Meeting Minutes  
September 19, 2011**

Meeting was called to order by Melissa at 7:04p.m.

Present:

1. Melissa Stiles, President
2. Kelly Soekarmoen, Vice President
3. Karen Couk, Secretary
4. Noreen Garrido, Treasurer
5. Johnnie Sloan, Transportation Coordinator
6. Janet Shankleton, Webmaster June Taylor
7. Kim Miller, Volunteer Coordinator
8. Margit Chiu, Middle School Liaison
9. Mandy Miller, Fundraiser Coordinator
10. June Taylor
11. David Westman
12. Karla Fruehauf
13. Connie & Doug Hall
14. Debbie Wells-Schmidt
15. Don & Kathy Barnes
16. Angie Vreeman
17. Karen Ray
18. Todd Miller

**Secretaries Report – Karen Couk**

A note was made about the addendum on the last page of the May 16, 2011 minutes. Dave Westman motioned that the May 2011 minutes be approved. Janet Shankleton seconded.

**Treasurer's Report – Noreen Garrido**

Noreen spent the summer learning QuickBooks and the categories that we have in QuickBooks.

May, June, and July are balanced. Noreen has not balanced August yet.

The Band Parents have \$9,153, however, the August statement has not been reconciled.

We still have some t-shirts left to sell.

The Band Camp category is about a -\$1,000.00 as not all students have paid for band camp.

Johnnie Sloan motioned that the treasurer's report be approved. Mandy Miller seconded.

**Assistant Treasurer – Amy Lewis**

Amy was unable to attend tonight. Melissa reported that all bills received as of Friday are paid.

### **Fundraiser Coordinator – Mandy Miller**

Mandy reported that the golf outing did not happen. We are looking to pick a different location and a better time. We would like to work with a golf course that will help us get golfers. We would like to get more people from the community involved.

Band-a-thon – This event will take place on Oct. 29, 2011 from 9am-9pm. Mandy has the information from last year. The students will collect the pledges, however they will need encouragement from parents. This fundraiser is 100% profit. Mandy has quotes for T-shirts from the lady who made the “Z” t-shirts. The quote is for 3 different colors and for different numbers of shirts. Students complained that there were no snacks last year. It was mentioned that there were snacks and that someone brought pizzas. There will be a sign-up for playing times. Hill’s Pharmacy will donate the posters. We would like to get the posters up sooner this year. If one is interested in putting up posters please let Mandy know. It was suggested that some posters be put up in Paw Paw, Mendon, and Three Rivers. Kim Miller will contact the lady in charge of the Paw Paw parade to see where a good location to put up the posters might be.

We will use the prizes from the golf outing as incentives for the students. The businesses which donated the prizes were contacted about this and said it was ok.

Script cards – we made about \$2,000.00 of which we get to kept ½.

### **Volunteer Coordinator – Kim Miller**

Kim has had a good response for the 50/50 raffles and also for chaperones.

If a parent is not receiving e-mails from Kim they should go to the band webpage and request to be added to her e-mail list.

Kim still needs chaperones for the band festival on Wed. Oct 12<sup>th</sup> (this is an evening event) and for the Jenison Invitational. She has 4 for Jenison and may need 1 or 2 more.

Kim would like to thank those who have sold the 50/50 raffle tickets. We have made about \$1,500 for 3 games.

There was a question about whether we are selling concessions at some games. The band does not do concessions at football games and we are not doing basketball games this year. There was some discussion about basketball concessions. Kim will talk to Mike Roy about the football concessions. One reason for not doing the basketball concessions is that it was always the same people doing the work and we net a very small amount. Kim is going to talk to Ben Rosier and Mike Roy about concessions.

### **Information Officer – Janet Shankleton**

Most information Janet posts comes from the board members. We should let her know if there are problems with the web page.

### **Transportation Coordinator – Johnnie Sloan**

The trailer repairs have been made. Thank you to Dustin Sloan, Charlie Chambers, Mark Little. We have a flatbed trailer that can be used to haul the golf cart and trailers used for the pit crew. The minimum vehicle requirements to pull the trailers are posted on the web site. Vehicles also need a Reese hitch and plug in. The flatbed trailer does not need brakes.

### **Uniform Coordinator**

This position is still held by Melissa.

### **Middle School Liaison – Margit Chiu**

The 8<sup>th</sup> graders performed with the band on Sept. 16<sup>th</sup>. They had a good time. Patty has picked some students for honors band at WMU. The District 11 Honors band was at Vicksburg in 2010. Margit is not sure where it will be this year.

### **Middle School Director – Patty Stoll**

Patty was unable to be here tonight so nothing was reported

### **Vice President's Report – Kelly Soekarmo**

Banners were made for Friends of the Band. There was a limit as to the size they could be (the pit instruments). The banners look good but Kelly was disappointed in the size from the stands. The cost of the banners was donated by Hill's Pharmacy.

Kelly printed and distributed fliers for the golf outing.

Lettering on the trailers for qualified Friends of the Band has not been done yet.

Kelly is in the process of auditing QuickBooks. There are several categories in QuickBooks and this is causing a lot of confusion.

We are being the prep work for the Band-a-Thon. Hill's Pharmacy is donating the posters.

Kelly is working to make sure that she is caught up on the thank you notes for Friends of the Band. Kelly is working to see if pushing the Pit Crew away from the stands at the end of the game will show the Friends of the Band banners better.

### **High School Director – Ben Rosier**

The dance is ready for Zoot Suit Riot. Ben is excited about the competition at Otsego on Saturday. Students should bring money or a lunch and wear their "Z" shirt. Parent/student guide slips need to be turned in. Ben can use the e-mail addresses to send e-mails to parents. Ben is working on getting a pep band for away games. This will be student lead. The school cannot provide busing and the students may need to pay to get into the game.

Ben has posted a Marching Band Memorization chart in the band room to see if students have memorized their music. Studies have shown that there is a direct correlation between memorization and scores.

Jazz 2 started this morning. Parent-Teacher conferences are Oct. 5<sup>th</sup>. This year conferences are not on a festival day.

The band has a positive performance at games and the Paw Paw parade thanks to the parents that help.

The band will be leaving at 3:15 on Saturday for Otsego. They will need the trailers at 2:30. There are about 150 students in Marching Band. This includes two transfers. The Otsego Invitational has a smaller number of bands attending this year. The same is true of other competitions.

Ben's new e-mail is brosier@vicksburgschools.org.

**President's Report – Melissa Stiles**

Band Events over the summer

We sold water at the Vicksburg Historical band concert on June 21<sup>st</sup>.

Camp went well.

Volunteer Thank you

Thank you to those who have volunteered.

Uniform fittings: Dave W., Laura G., and Amy L.

Debbie Wells-Schmidt's husband helped with luggage

Others who helped on the way home from camp

Hoodies should be in on Friday. There are not extra. We ordered only what was paid for.

501(c)(3) update.

A 501(c)(3) status gives organizations IRS tax exempt status. Craig Rolfe filed paper work on Sept. 9, 2011 so Vicksburg Band Parents, Inc. now exists. Craig has also applied for an EIN for Vicksburg Band Parents, Inc. Provisional board and by-laws need to be done. Once the by-laws have been established the board will be empowered to open a new bank account under the new organization's name. Once this process is done the Vicksburg Band Parents Association will no longer exist. There are legal reasons for Vicksburg Band Parents, Inc. not to be a successor of the Vicksburg Band Parent Association. We wish the Vicksburg Band Parents to be separate entity from the school is so that the funds raised by and donated to the band are controlled by the band and not the school.

**Old Business**

We are still in need of a uniform coordinator.

SAA will go away on Nov. 1, 2011. Funds not claimed will go into the general fund.

**New Business**

The concerns arising from the party at the Hall's house were discussed and no illegal activity occurred.

Mandy Miller motioned to adjourn the meeting at 8:26 p.m. Todd Miller seconded the motion.

Next meeting will be held October 17, 2011 at 7:00 p.m.

Respectfully submitted,  
Karen Couk, Secretary